



**Job Title:** **SUPPORT COACH**  
**Reports to:** Head Coach, Assistant Coach & Summer Supervisor  
**Status:** Summer, Full-time

## ABOUT US

Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success at every level as athletes and in life. Cheema Aquatic Club was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our area. Cheema has a long history highlighted by our National, International and Olympic success.

## SUMMARY

The **Support Coach** is a full-time summer position (July - August). The successful candidate will help execute and support the summer paddling program for their assigned age group (Rec, U11, U12, or U14) under the paddling program guidance of the Head Coach and Assistant coach, and the administrative program guidance of the Summer Supervisor. This will include program execution, regattas, member facing functions, child supervision, special events, and other tasks where and when required. The Support Coach is a well-organized, assertive, and sociable individual who will help ensure the satisfaction of Cheema members and the efficient operation of the Club's summer program. Communication is also an integral part of your responsibility, as you will be involved in communicating with Lead Coach, lifeguards, and fellow coaches.

## RESPONSIBILITIES *(including, but not limited to):*

- Assist in the coordination and execution of the paddling program outlined by the Lead Coach for respective groups
- Provide a safe, respectful and fun atmosphere for all athletes
- Assist with tracking attendance, and providing input for Incident Reports when necessary
- Assist in organizing entries and crews for regattas
- Attend local regattas throughout the summer
- Promote and recruit for the full-year training programs
- Be a leader to young athletes and positively represent Cheema Aquatic Club
- Cooperate with other coaches and staff, working in a team environment
- Identify, report, and at times, assist with general facility and equipment needs
- Perform other duties as needed
- Ensure compliance with the Summer Program Coaches Expectations (to be provided on Orientation Day)

## REQUIRED CERTIFICATIONS

- Certified ELCC or Canoe Kids (at prospective employee's cost)
- Boat Driver's License (at prospective employee's cost)
- Criminal background and vulnerable sector check are required prior to offer of employment (at prospective employee's cost)
- First Aid (at prospective employee's cost)
- High-Five Training (provided by club)

## **SKILLS REQUIRED**

- Experience working with children at either a daycare facility, school, camp or other venue
- Track record of working with development athletes
- Experience with the sport of Canoe / Kayak
- Competencies in working in an environment with children
- Personality traits such as being sociable, communicative, and proactive are strong assets
- Ability to multitask and work in a fast-paced environment
- Attention to detail
- Effective organizational and communication skills

## **OTHER**

- **Vacation:** As a general rule, vacation time is not provided because it is a short work season and all staff are needed in order for programs to run efficiently. Vacation time will only be approved in extenuating circumstances only, and all requests must be submitted to superiors at least two weeks prior to the requested time off for approval. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.
- **Age:** Must be 15 years old as of July 01, 2021

**PAY RATE:**           \$13.25/ PER HOUR

**Please send cover letter and resumé to [Alana.Kerrivan@cheema.ca](mailto:Alana.Kerrivan@cheema.ca)  
by April 1st, 2021 to be considered for this position.**