



**Job Title:** **Summer Equipment/Grounds Care Taker**

**Reports to:** Head Coach, Assistant Coach, Summer Supervisor  
& Summer Program Chair

**Status:** Summer, Full-time

## **ABOUT US**

Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success at every level as athletes and in life. Cheema Aquatic Club was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our area. Cheema has a long history highlighted by our National, International and Olympic success.

## **SUMMARY**

The cleanliness and appearance of Cheema's grounds and boat maintenance and upkeep is important for club members and their families and for the safe and efficient operation of all Cheema's paddling and swimming programs. Reporting to the Head Coach, Summer supervisor and Summer Program Chair, the care taker role is an important part of this operation, as you are responsible for maintaining the cleanliness of the grounds and facilities as well as maintaining boat fleet usage through the summer season. The position is a term position (July and August).

## **RESPONSIBILITIES** *(including, but not limited to): 12:00 – 4:00PM*

- Gather, sort and empty trash
- Service, and clean restrooms
- Clean club house
- Make adjustments and minor repairs on buildings and equipment
- Move heavy furniture, equipment, and supplies
- Clear debris from grounds
- Notify manager concerning the need for repairs identified.
- Notify manager when supplies and equipment are needed for cleaning and maintenance duties
- Repair and maintain summer boat fleet
- Perform other duties as needed

## **REQUIRED CERTIFICATIONS**

- Criminal background and vulnerable sector check are required prior to offer of employment (at prospective employee's cost)

## **SKILLS REQUIRED**

- Familiarity with standard cleaning processes and supplies
- Working knowledge of fiberglass and boat repair
- Understand the mechanics of a sprint canoe and kayak

## **OTHER**

- **Vacation:** As a general rule, vacation time is not provided because it is a short work season and all staff are needed in order for programs to run efficiently. Vacation time will only be approved in extenuating circumstances only, and all requests must be submitted to superiors at least two weeks prior to the requested time off for approval. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.
- **Age:** Must be 17 years old as of July 01, 2020

**PAY RATE:**            VARIES ON EXPERIENCE

**Please send cover letter and resumé to [Monique.gray@cheema.ca](mailto:Monique.gray@cheema.ca)  
by April 1st, 2020 to be considered for this position.**