



**Job Title:** **Lifeguard**  
**Reports to:** Head Coach, Assistant Coach, Summer Supervisor  
& Summer Program Chair  
**Status:** Summer, Full-time

## ABOUT US

Cheema Aquatic Club is a globally recognized canoe and kayak club providing opportunities for youth to achieve success at every level as athletes and in life. Cheema Aquatic Club was founded in 1969 in Waverley to provide aquatic sports opportunities to the youth in our area. Cheema has a long history highlighted by our National, International and Olympic success.

## SUMMARY

The **Lifeguard** is a full-time summer position (July - August). The successful candidate will be responsible for the safe implementation of the Cheema summer swimming program. Reporting to the Head Coach, Assistant Coach, Summer Supervisor and the Summer Program Chair, the Lifeguard will always supervise and arrange schedules for the swim program and ensure safe use of the waterfront area. The Lifeguard will lead swim sessions, with the aid from group coaches. Communication is also an integral part of your responsibility, as you will be involved in communicating with swimmers, paddlers, parents, day camp instructors, and paddling coaches.

## RESPONSIBILITIES *(including, but not limited to):*

- Ensure the safety of swimmers during scheduled swim sessions, including ensuring that swimmers stay in the designated swimming areas.
- Oversee the organization and implementation of the swim program, including the following:
  - Organize the swim program assessment day
  - Organize the setup of buoys and other swim program equipment
  - Set up schedules for lunch time swims and recruit additional aid
  - Provide swimming lessons
  - Maintain records and reports of program participants
  - Coordinate with the Head Coach to optimize schedules between swimming and paddling
  - Coordinate with Day Camp instructors for swim times for day camp members
- Be a leader for children, and positively represent Cheema Aquatic Club
- Ensure compliance with the Summer Program Policy Manual (to be provided on Orientation Day)
- Write Incident Reports regarding any incident which caused or had the potential to cause harm

- Provide communications with parents around any concerns or issues that may arise
- Contact the Summer Program Chair concerning any incidents
- Cooperate with coaches and staff working in a team environment
- Assist with lunchtime supervision in designated supervision area
- Participate in meetings, including any program planning meetings, weekly staff meetings during the summer, and orientation session(s) before the summer begins.
- Other duties as may be required from time to time

## REQUIRED CERTIFICATIONS

- National Lifeguard Society Lifeguard Certification
- Water Safety Instructor Certificate (WSI) or Swim for Life Instructor Certificate (SFLI)
- Certified ELCC or Canoe Kids (at prospective employee's cost)
- Boat Driver's License (at prospective employee's cost)
- Criminal background and vulnerable sector check are required prior to offer of employment (at prospective employee's cost)
- First Aid & CPR (at prospective employee's cost)
- High-Five Training (provided by club)

## SKILLS REQUIRED

- Ability to work in a fast paced, multi-tasked environment
- Ability to adapt to changing situations
- Possess strong communication, organizational, time management, leadership, and interpersonal skills
- Supervisory experience would be an asset

## OTHER

- **Vacation:** As a general rule, vacation time is not provided because it is a short work season and all staff are needed in order for programs to run efficiently. Vacation time will only be approved in extenuating circumstances only, and all requests must be submitted to superiors at least two weeks prior to the requested time off for approval. No vacation requests will be approved for the first two weeks of summer programming as that is our busiest time.
- **Age:** Must be 17 years old as of July 01, 2020

**PAY RATE:**           \$15.00/ PER HOUR (6.5 HOURS A DAY)

**Please send cover letter and resumé to [Monique.gray@cheema.ca](mailto:Monique.gray@cheema.ca)**

**by April 1st, 2020 to be considered for this position.**